

CHADD of Northern California - Chapter 504
Annual Meeting Agenda - June 4, 2011, 10:30am-3:00pm
 San Leandro, CA

10:30am-11:00	Arrive to Meet & Greet – Patio
11:00	Meeting Called to Order <i>(meeting will start promptly at 11:00am)</i>
11:00-11:15 (15 min)	Welcome & Introductions - Holly Graff
11:15- 11:20 (5 min)	Orientation of CHADD NorCal Board Meeting - Holly Graff Purpose of our Annual Meeting Who Does What - Organizational Chart
11:20-11:40 (20 min)	Financials - Judy Marshall Review Chapter Financial Report Financial Goals for 2011-12. Contributions. Current standings.
11:40- 11:55 (15 min)	Groups – Holly Graff, Judy Marshall, Beverlee Kell Responsibilities of Coordinators, Update on Chapters, Contact List, Annual Conflict of Interest & Confidentiality forms
11:55-12:10 (15 min)	Professional Resource List (PRL) – Beverlee Kell, Eileen Darcy Barry How our PRL works: process of public inquiries and response to inquiries. Public inquiries over past year, # memberships generated.
12:10-12:25 (15 min)	Chaddnorcal.org Website - Gina Pera, Brad P What’s New, Procedures & Posting. Updates for the Calendar Events
12:25-12:30 (5 min)	Election of Executive Board – Review ballot, call for nominations from the floor, collect ballots (Report out at 2:45PM)
12:30- 1:00 (30 min)	Lunch Served – lunch provided ☺
	Book Contribution – Gina Pera
1:00-1:10 (10 min)	Email & Phones & Inquiries – Holly Graff CHADD Phone calls (888 number), CHADD email accounts
1:10-1:30 (20 min)	Membership - Ellen Nicosia, Judy Marshall Membership Goals for 2011-12. Continue to seek new members, renewals, other ideas
1:30-1:45 (15 min)	Parent to Parent Update - Judy Marshall Report on P2P classes, Procedures & Responsibilities
1:45-2:00 (15 min)	CHADD National - Judy Marshall What’s changing and updates CHADD Annual Conference, Orlando FL (November 9/10-12, 2011)
2:00-2:45 (45 min)	Group Reports - Holly Seerley Problem solving discussion. Each coordinator to share successes, challenges,
2:45-2:50 (5 min)	Announce Election Results
2:50-3:00pm (10 min)	Wrap Up - Holly Graff Set date for next year’s meeting Meeting Adjourned